



**PART 1: LAW ENFORCEMENT OFFICERS SAFETY ACT APPLICATION NOTICE  
(926B & 926C)**

In order for Defense Consulting Services (DCS) to process your application, the following Personally Identifiable Information (PII) and Sensitive Personally Identifiable Information (SPII) is required.

1. Applicant full name (PII)
2. Applicant telephone number (Not PII)
3. Applicant e-mail address (PII) **(No government e-mail addresses)**
4. Residential address (PII)
5. Social Security Number (SPII)
6. Copy of driver's license or government issued identification with photograph.
  - **Photo copying a government issued Common Access Card (CAC) is prohibited by law.** (SPII)
7. Notarized completed LEOSA Credential application (SPII)
8. Passport photo
  - **Photos in military and police officer uniforms are prohibited.** (Not PII)
9. LEOSA Commanding Officer Letter of Verification.
  - **DO NOT modify the information contained in this document.** (Not PII)

**FOR ALL LEOSA REQUIRMENTS, SEE INSTRUCTIONS STARTING AT PART 6**

DCS CONTACT INFORMATION	
DCS LEOSA OFFICE (MAIL LEOSA APPLICATION and SUPPORTING DOCUMENTS HERE)	Defense Consulting Services, LLC 15750 IH 10 W San Antonio, Texas 78249
LEOSA CUSTOMER SERVICE PROJECT MANAGERS CONTACT INFORMATION	
DCS LEOSA Operations Office	866-384-3570
DCS Air Force LEOSA Representative	866-384-3570
DCS Army LEOSA Representative	573-563-7243
DCS Navy LEOSA Representative	866-384-3570

If you haven't already done so create login and password at: <http://www.leosaonline.com>

**NOTE:** Do not use a government e-mail address to establish an account. E-mails will be blocked by the government server.

**NOTE:** From the time DCS receives your LEOSA Application, barring any issues with applicable training or missing documentation, the entire process (from beginning to end) will take approximately 45 BUSINESS DAYS.

**NOTE:** For status updates on the progress of your LEOSA application, please monitor your personal LEOSA on-line account.

**PART 2: 926B/926C APPLICATION**

**(Actively Serving, Retired/Separated SF, MP, CID, CI, DoD Conservation, MA and/or USA/USAF/USN Civilian Police Officer)**

I [print name] \_\_\_\_\_ authorize release of my personal information to Defense Consulting Services, LLC which is protected under the Privacy Act of 1974.

I declare under penalty of perjury under the laws of the United States of America that the foregoing is true and correct, and I am the person named above (requester) and I understand any falsification of this statement is punishable under the provisions of Title 18, U.S.C. Section 1001 by a fine of not more than \$10,000.00 or by imprisonment of not more than five years or both, and that requesting or obtaining any record(s) under false pretenses is punishable under the provisions of Title 5, U.S.C. Section 552a(i)(3) by a fine of not more than \$5,000.00.

**PRINCIPAL PURPOSES(S):** To obtain information for the purposes of validating the identity of the applicant and review of criminal history summary for the issuance of a Law Enforcement Officers Safety Act (LEOSA) Credential in accordance with DoDI 5525.12/Implementation of the Amended Law Enforcement Officers Safety Act of 2004, DoDI 5525.15/Law Enforcement (LE) Standards and Training in the DoD. Your PII and SPII is solicited solely for creating files and updating Department of Defense Information Systems.

<b>Acknowledgment that you have read the above Authorization Statement.</b>	<b>Initial:</b>	
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BRANCH	REGULAR	NATIONAL GUARD	RESERVES
United States Air Force			
United States Army			
United States Navy			

**926B/926C Law Enforcement Officer Safety Act Application Categories:**

<b>926B</b>	Currently serving in a DoD Military Law Enforcement Officer Position	
<b>926C-R</b>	Retired (Non-Medical) - at time of retirement served in a DoD Military Law Enforcement Officer Position	
<b>926C-R/M</b>	Retired (Medical) - at time of retirement served in a DoD Military Law Enforcement Officer Position	
<b>926C-S</b>	Separated (Non-Medical) - Separated from the Service Branch but after serving 10 years as a Law Enforcement Officer Position	
<b>926C-S/M</b>	Separated (Medical) - Separated from the Service Branch after serving in a Law Enforcement Officer Position	
<b>926C-S/AD</b>	Active Duty but Separated from DoD Military Law Enforcement Career Field i.e. still actively serving in the service branch but no longer in a Law Enforcement Career Field (i.e. Cross-Trained), but after serving 10 years as a Law Enforcement Officer	

**Type of DoD Military Law Enforcement Officer**

USAF - Security Forces/Police	
USAF - Wildlife Conservation	
USAF - Civilian Police	
USA - Military Police	
USA - Wildlife Conservation	
USA - Counter Intelligence	
USA - Civilian Police	
USN - Master at Arms (649X/749X)	
USN - Civilian Police Officer	
OTHER	

**PART 3: PERSONAL & SERVICE INFORMATION**

LAST NAME	FIRST NAME	M.I.	SR, JR, II, etc.

DATE OF BIRTH	SOCIAL SECURITY NUMBER	STATE OF RESIDENCE

**RESIDENTIAL ADDRESS**

RESIDENTIAL STREET ADDRESS	CITY	STATE	ZIP CODE

**MAILING ADDRESS (if different from residential used above)**

STREET ADDRESS	CITY	STATE	ZIP CODE

**CONTACT INFORMATION**

HOME PHONE	CELL PHONE	E-MAIL ADDRESS (No Government e-mail)

**TYPE OF LEOSA APPLICATION**

CATEGORY	INITIAL APPLICATION	SERVICE REQUEST
926B		
926C-R		
926C-RM		
926C-S		
926C-SM		
926C-S/AD		

**NAVY ONLY BELOW:**

**926B (ALL ACTIVE DUTY & 926B SERVICE REQUEST)**

RATE AND/OR JOB DESCRIPTION CODE IDENTIFIER

**CURRENT RANK AND DUTY ASSIGNMENT AS A LAW ENFORCEMENT OFFICER**

RANK	CURRENT UNIT OF ASSIGNMENT	CURRENT DUTY LOCATION	CURRENT COMMAND

**PART 4: LEOSA QUESTIONS AND CERTIFICATION**

<b>LEOSA CREDENTIALING REGULATORY GUIDANCE FOR 926B &amp; 926C</b>		<b>YES</b>	<b>NO</b>
1.	Have you read 18 U.S.C. 926B - Carrying of concealed firearms by qualified law enforcement officers? <b>(926B)</b>		
2.	Have you read 18 U.S.C. 926C - Carrying of concealed firearms by qualified retired law enforcement officers? <b>(926C)</b>		
3.	Have you read DoD Instruction 5525.12 Implementation of Amended Law Enforcement Safety Act of 2004, 13Feb 14? <b>(926B &amp; 926C)</b>		
4.	Have you read DoD Instruction 5525.15, Law Enforcement Standards and Training in the DoD, 22 Dec 16? <b>(926B &amp; 926C)</b>		
5.	<b>AIR FORCE:</b> Have you read AFMAN 31-125, Security Forces Implementation of Law Enforcement Officers Safety Act, 22 Apr 14? <b>(USAF 926B &amp; 926C ONLY)</b>		
6.	<b>ARMY:</b> Have you read Army Directive 2015-03(Procedures for the Issuance of Law Enforcement Officers Safety Act Credentials to Army Law Enforcement Officers, 8 Jan 15)? <b>(USA 926B &amp; 926C ONLY)</b>		
7.	<b>NAVY:</b> Have you read SECNAV Instruction 5580.3, Department of the Navy Law Enforcement Officer Safety Program, 19 Jan 17? <b>(USN 926B &amp; 926C ONLY)</b>		

<b>LEOSA APPLICANT QUESTIONNAIRE FOR 926B &amp; 926C CREDENTIAL</b>		<b>YES</b>	<b>NO</b>
1.	Are you or have you been under indictment for a crime punishable for a term exceeding one year? <b>(926B &amp; 926C)</b>		
2.	Are you or have you been a fugitive from justice? <b>(926B &amp; 926C)</b>		
3.	Are you a user of or addicted to any depressant, stimulant, narcotic drug, or any other controlled substance? <b>(926B &amp; 926C)</b>		
4.	Have you been adjudicated mentally defective which includes a determination by a court, board, or other authority that you are a danger to yourself or to others or incompetent to manage your own? <b>(926B &amp; 926C)</b>		
5.	Have you been committed to a mental institution? <b>(926B &amp; 926C)</b>		
6.	Are you an undocumented immigrant in the United States? <b>(926B &amp; 926C)</b>		
7.	Have you ever renounced your United States citizenship? <b>(926B &amp; 926C)</b>		
8.	Are you subject to a court order restraining you from harassing, stalking or threatening an intimate partner of such person or child of such intimate partner of person or engaging in other conduct that would place an intimate partner in reasonable fear of bodily injury to the partner or child? <b>(926B &amp; 926C)</b>		
9.	Have you ever been convicted in any court of a misdemeanor crime of domestic violence? <b>(926B &amp; 926C)</b>		
10.	Are you or have you been incarcerated in a federal or non-federal institution? <b>(926B &amp; 926C)</b>		
11.	Are you currently on parole, annual report status, or serving a term of mandatory supervision? <b>(926B &amp; 926C)</b>		

<b>LEOSA APPLICANT QUESTIONNAIRE FOR 926B &amp; 926C CREDENTIALS CONTINUED</b>		<b>YES</b>	<b>NO</b>
<b>12.</b>	Are you willing to maintain required photographic governmental agency identification (Military Identification Card and/or State Issued Driver’s License and/or Identification Card) in conjunction with the Qualified Law Enforcement Officer LEOSA Credential? <b>(926B &amp; 926C)</b>		
<b>13.</b>	Do you understand the term “firearm” does not include— (1) any machinegun (as defined in Section 5845 of the National Firearms Act); (2) any firearm silencer (as defined in Section 921 of this title); and (3) any destructive device (as defined in Section 921 of this title)? <b>(926B &amp; 926C)</b>		
<b>14.</b>	Do you agree that you will not be under the influence of alcohol or another intoxicating or hallucinatory drug or substance, and understand that if at any time you are under the influence of alcohol or another intoxicating or hallucinatory drug or substance you are NOT considered a qualified law enforcement officer and <b>CANNOT CARRY A CONCEALED WEAPON UNDER THE PROVISION OF THE LAW ENFORCEMENT OFFICER SAFETY ACT?</b> <b>(926B &amp; 926C)</b>		
<b>15.</b>	Do you understand the rules and regulations regarding privately owned weapons on government property, installations, buildings, bases, or parks? <b>(926B &amp; 926C)</b>		
<b>16.</b>	Do you understand the rules and regulations regarding privately owned weapons of the state in which you reside can permit private persons or entities to prohibit or restrict the possession of concealed firearms on their property (such as bars, private clubs, amusement parks, etc.)? <b>(926B &amp; 926C)</b>		
<b>17.</b>	I understand that the 24-hour LEOSA verification Call Center Telephone Number on the reverse side of the LEOSA Credential is for <b>OFFICIAL MILITARY</b> and <b>CIVILIAN LAW ENFORCEMENT AGENCY USE ONLY.</b> <b>(926B &amp; 926C)</b>		
<b>18.</b>	I understand if my LEOSA Credential is LOST or STOLEN, I will IMMEDIATELY report my LOST/STOLEN LEOSA Credential to my organization (926B) AND to the Sponsoring Service’s LEOSA Program Management Office (926C) via Defense Consulting Services <b>NOTE:</b> The LEOSA Credential Number assigned to the individual’s LEOSA Credential is a CONTROLLED NUMBER issued by the Sponsoring Service. <b>(926B &amp; 926C)</b>		
<b>LEOSA APPLICANT QUESTIONNAIRE FOR 926B ONLY</b>		<b>YES</b>	<b>NO</b>
<b>19.</b>	Do you have statutory powers of arrest or authority to apprehend pursuant to Section 807(b) of Title 10, United States Code (also known as article 7(b) of the Uniform Code of Military Justice)? <b>(926B ONLY)</b>		
<b>20.</b>	Are you authorized by law to engage in or supervise the prevention, detection, investigation, or prosecution of, or the incarceration of any person for, any violation of law? <b>(926B ONLY)</b>		
<b>21.</b>	Are you <b>CURRENTLY</b> authorized by your organization to carry a firearm? <b>(926B ONLY)</b>		
<b>22.</b>	Do you meet the organization’s standards, which require the employee to regularly qualify in the use of a firearm of the same type (e.g., revolver or semiautomatic pistol) as your privately-owned firearm (e.g., revolver or semiautomatic pistol)? <b>(926B ONLY)</b>		
<b>23.</b>	Do you understand the <b>926B</b> is no longer valid upon retirement or separation from the DoD Component that authorized the credential? <b>(926B ONLY)</b>		
<b>LEOSA APPLICANT QUESTIONNAIRE FOR 926C ONLY</b>		<b>YES</b>	<b>NO</b>
<b>24.</b>	Were you retired/separated <b>HONORABLY</b> from the United States Air Force, United States Army, United States Navy, (including National Guard/Reserve Components) as a law enforcement officer? <b>(926C ONLY)</b>		
<b>25.</b>	Before separating did you have statutory powers of arrest or authority to apprehend, pursuant to section 807(b) of Title 10, United States Code (also known as article 7(b) of the Uniform Code of Military Justice)? <b>(926C ONLY)</b>		
<b>26.</b>	Before separation (1) did you serve as a law enforcement officer for an aggregate of 10 years or more, or (2) separated from service with a United States Air Force, United States Army or United States Navy (including National Guard/Reserve Components) after completing any applicable probationary period of service due to a service-connected disability as determined by that component? <b>(926C ONLY)</b>		

LEOSA APPLICANT QUESTIONNAIRE FOR 926C ONLY CONTINUED	YES	NO
27. Have you been officially found by a qualified medical professional employed by the United States Air Force, United States Army or United States Navy (including National Guard/Reserve Components) to be unqualified for reasons of mental health? (926C ONLY)		
28. Have you entered into an agreement with the United States Air Force, United States Army or United States Navy (including National Guard/Reserve Components) from which you separated from service that you are not qualified under USC Title 18 Section 926C for reasons relating to mental health and for those reasons? (926C ONLY)		
29. Have you ever been discharged from the Armed Forces under dishonorable conditions? (926C ONLY)		
30. Are you prohibited by federal law from receiving a firearm? (926C ONLY)		

**CERTIFICATION:** I hereby certify that, to the best of my knowledge and belief, all the information provided by me is true, correct, complete, and made in good faith. I understand that false or fraudulent information provided herein may be grounds for criminal and/or administrative proceedings:

**FOR 926B:** To include (if civilian) adverse action, up to and including removal, and (if military) disciplinary action under the Uniform Code of Military Justice.

**FOR 926C:** To include adverse action, up to and including PERMANENT RECOVICATION of DoD LEOSA Privileges.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<p><b>If application is completed through the DCS automated system, the above signature is not required. The Certification is completed online, and the applicant will acknowledge the certification and initial at that location:</b></p>	
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**PART 5: AFFIDAVIT FOR NOTARY USE (Only needed for hand written applications)**

Before me, the undersigned notary public, this day, personally, appeared

**[Affiant full name]** \_\_\_\_\_, to me known, who being duly sworn according to law, deposes the following: Being first duly sworn or affirm on oath according to law, deposes and says that [he/she] has read the foregoing AFFIDAVIT OF The Law Enforcement Officer Safety (LEOSA) Credential Application\_[full name/object] by [his/her] subscribed, that the matters stated herein are true to the best of [his/her] information, knowledge and belief.

**[Affiant Signature]** \_\_\_\_\_

**State of** [ \_\_\_\_\_ ] **County of** [ \_\_\_\_\_ ]

**Subscribed and sworn to before me this** \_\_\_\_\_ **day of** \_\_\_\_\_, **20** \_\_\_\_\_.

**My Commission Expires:** \_\_\_\_\_

**Seal:**

\_\_\_\_\_  
**Notary Public Signature**

**PART 6: LEOSA APPLICATION REQUIREMENTS, FORMS & SUPPORTING LEOSA DOCUMENTS**

CATEGORY	REQUIREMENTS
<p><b>Completed DCS LEOSA Credential Application</b></p> <p><b>ALL Applicants</b></p>	<p>Must be Signed/Dated and Notarized to verify identity</p>
<p><b>Copy of Driver’s License government issued identification with photograph</b></p> <p><b>ALL Applicants</b></p>	<p>Color Copy of your State Driver’s License or government issued identification with photograph.</p> <p><b>Common Access Cards (CAC) ARE NOT ACCEPTED</b></p> <p>NOTE: IAW Title 18, U.S. Code Part I, Chapter 33, Section 701, reproduction of any government Common Access Card (CAC) is prohibited by law.</p>
<p><b>Physical Passport Photo</b></p> <p><b>ALL Applicants</b></p>	<p>Passport photograph as defined by the Department of State (DoS) for all U.S. passports. Follow DoS passport photo requirements (at least 2x2):</p> <p><a href="http://travel.state.gov/content/passports/english/passports/photos/photo-examples.html">http://travel.state.gov/content/passports/english/passports/photos/photo-examples.html</a></p> <p>When submitting your passport style photo please print your first and last name on the back of the photo.</p> <p>Your LEOSA Credential is an official Government document identifying you as a Professional Law Enforcement Officer. Your photo should reflect the same:</p> <ul style="list-style-type: none"> <li>- Photo MUST be in color</li> <li>- Photo MUST have been taken within the last 6 months to reflect your current appearance</li> <li>- Photo MUST be taken in front of a plain white or off-white background</li> <li>- Applicant MUST face directly in front of camera</li> <li>- Photo MUST be a neutral facial expression (preferred) or a natural smile, with both eyes open</li> <li>- NO “SELFIES” or non-professional photos.</li> <li>- NO uniforms (Photos in military and police officer uniforms are prohibited)</li> <li>- NO glasses</li> <li>- DO NOT submit a picture of your actual passport as your LEOSA Credential photo</li> <li>- DO NOT submit a photo on a thumb drive or CD</li> <li>- DO NOT submit a picture of a picture</li> </ul>
<p><b>Payment</b></p> <p><b>ALL Applicants</b></p>	<p>Electronic payment via PayPal in the amount of \$145 for 926B or \$165 for 926C or mail in cashier’s check or money order in the amount of \$140 for 926B or \$160 for 926C (make payable to Defense Consulting Services) (<b>Note: \$5 extra is the PayPal fee</b>)</p> <p><b>NOTE: DCS DOES NOT ACCEPT PERSONAL CHECKS</b></p> <p><b>NOTE: PROCESSING FEES ARE NONREFUNDABLE!</b></p>

<p><b>Commanding Officer Letter of Verification</b></p> <p><b>926B Applicants</b></p> <p><b>or</b></p> <p><b>926B Individuals who are requesting a Category Change to 926C Retire/Separate but have not left active service yet.</b></p>	<p>This letter verifies the applicant regularly qualifies on the use of a firearm of the same type as the concealed firearm, and the applicant is not prohibited from possessing a firearm under the Lautenberg Amendment to the Gun Control Act of 1968.</p> <p>NOTE: US AIR FORCE and ARMY: Commanding Officer Letter of Verification must be signed/dated by an O-3 equivalent or higher.</p> <p>NOTE: US NAVY: Commanding Officer Letter of Verification must be signed/dated by the Installation Commanding Officer (or designated representative) or the first O-6/GS-15 in the chain of command, with your training completion date,</p> <p>Examples are located at the following locations:          USAF: <a href="http://www.leosaairforce.com/info">http://www.leosaairforce.com/info</a>          USA: <a href="http://www.leosaarmy.com/info">http://www.leosaarmy.com/info</a>          USN: <a href="https://www.cnic.navy.mil/om/leosa.html">https://www.cnic.navy.mil/om/leosa.html</a></p>
<p><b>SECNAV 5580/1</b></p> <p><b>USN – ALL Applicants</b></p>	<p>All Navy Applicants MUST complete and send in the SECNAV 5580/1 form along with this application and supporting documents. The SECNAV 5580/1 MUST be filled out, signed and dated, please leave <b>PAGE 3 BLANK</b>.</p> <p><b>NOTE: This is NOT your Commanding Officer Letter of Verification</b></p> <p>The SECNAV 5580/1 is located at the following location:  <a href="https://www.cnic.navy.mil/om/leosa.html">https://www.cnic.navy.mil/om/leosa.html</a></p>
<p><b>USAF – 926B Applicants ONLY</b></p>	<p><b>All P.O.S.T Training Requirements MUST be completed prior to a USAF-LEOSA Credential being issued.</b></p>
<p><b>USA – 926B Applicants ONLY</b></p>	<p><b>All USA Military Police/CID/CI and Civilian Police Officer MUST have a minimum of 6 years of service within the US Army Law Enforcement Career Field to qualify for the USA-LEOSA Program.</b></p>
<p><b>USN – 926B Applicants ONLY</b></p>	<p><b>All USN Civilian Police Officers MUST submit Navy Approved Law Enforcement Training Certification Certificate.</b></p>
<p><b>ALL BRANCHES – 926C-S/AD (SEPARATED/ACTIVE DUTY) Applicants</b></p>	<p><b>MUST</b> submit a copy of their Personal Records identifying their service time as a Qualified Law Enforcement Member. Individual <b>MUST</b> have 10 or more years of Law Enforcement Service to qualify for the LEOSA Program.</p>
<p><b>ALL BRANCHES 926C RETIRED/SEPARATED Applicants</b></p>	<p>MUST submit with their LEOSA Application:</p> <ul style="list-style-type: none"> <li>- DD Form 214, <b>Member Copy 2, 3, or 4</b> (Regular Active Duty)</li> <li>- NGB 22 (National Guard)</li> <li>- Retirement/Separation Discharge Orders (National Guard, or Reserves)</li> <li>- Retirement/Separation Discharge Orders MUST identify 3 items:             <ul style="list-style-type: none"> <li>-- Your Military Law Enforcement AFSC/MOS/RATE and/or GS Duty Position</li> <li>-- Your Military Law Enforcement Service Time (min. 10 years or more)</li> <li>-- Your Characterization of Service at time of Retirement/Separation</li> </ul> </li> <li>- SF Form 50 Government Civil Service Employees (Civilian Police Officers)</li> <li>- Your FBI Identity History Summary sent to you by the FBI (see below)</li> </ul>



<p><b>USAF AND USA MED RETIRED/SEPARATED Applicants ONLY</b></p>	<p><b>MUST</b> submit an approved DoD and/or VA Medical Provider Letter</p> <p><b>NOTE: For USN, there is NO Medical Provider Letter required</b></p>
<p><b>USA - 926C Applicants ONLY</b></p>	<p>If you completed your initial formal USA Law Enforcement training <b>BEFORE 1990</b>, you must submit your formal law enforcement training certificates</p>
<p><b>FBI IDENTITY HISTORY SUMMARY</b></p> <p><b>926C Applicants ONLY</b></p>	<p>1. You can go direct with the FBI themselves. Go to the FBI website and look for the personal service link and follow the instructions. Download and complete their application worksheet and the credit card payment form. Send those 2 documents with your fingerprint card. <b>VERY IMPORTANT:</b> If you mention you are requesting your personal FBI Identity History Summary Letter for the purposes of obtaining a credential, employment and/or permit, they will assist you, but it can take up to 14 weeks or longer before you get your personal FBI report.</p> <p>2. Easiest &amp; Fastest Route: You can go through an approved FBI Channeler. These are private companies under US Government Contract with the FBI to assist them with this process. There are several FBI-approved Channelers and those companies can also be found on the FBI website.</p> <p>EXAMPLE: Google the Channeler and register with their website. Use their options to find a location, fill out their on-line questionnaire and request a <b>PERSONAL</b> Background Check (NOT LEOA). The cost is about \$50, and you will have to pay on-line with them. They set-up your appointment. They take your prints electronically and you should have an e-mail almost immediately from them stating your FBI report is ready. Print the report right away and include a copy with your LEOA application (the report automatically goes away in 24hrs from the time you first open it).</p> <p><b>DCS NEEDS THAT FBI LETTERHEAD LETTER</b></p> <p><b>DO NOT SEND DCS YOUR FINGERPRINT CARD</b></p>
<p><b>Expiration</b></p>	<p>926B: All Services: 5-year Expiration Date</p> <p>926C Air Force: 5-year Expiration Date Army/Navy: Expiration is Indefinite</p>

**PLEASE PRINT ONE SIDED, DO NOT BEND, FOLD or STAPLE YOUR APPLICATION or SUPPORTING DOCUMENTS.**

**PARTS 6 and 7 ARE INFORMATIONAL ONLY and are NOT required to be submitted with your final application.**

**PART 7: LEOA SERVICE REQUEST INFORMATION**

**(Address Change / Lost or Stolen Credential / Category Change / Credential Renewal)**

- **ADDRESS CHANGE ONLY**
  - LEOSA Service Request Form Signed/Dated
  - Copy of your current LEOSA Credential
  - Application Processing Fee
  - **NOTE:** Current LEOSA Credentials older than 6 months from date of issue will require a new passport style photo
  - **NOTE:** If current LEOSA Credential is 4 years or older from issue date, you MUST complete the LEOSA Service Renewal Application
  
- **LOST/STOLEN LEOSA CREDENTIAL**
  - LEOSA Service Request Form Signed/Dated
  - Application Processing Fee
  - **NOTE:** Current LEOSA Credentials older than 6 months from date of issue will require a new passport style photo
  - **NOTE:** If current LEOSA Credential is 4 years or older from issue date, you MUST complete the LEOSA Service Renewal Application
  
- **LEOSA CATEGORY CHANGE (Going from 926B > 926C or 926C > 926B)**
  - LEOSA Service Request Form Signed/Dated
  - Applicable LEOSA Application Signed/Dated/Notarized
  - Copy of your current LEOSA Credential
  - **NOTE:** Current LEOSA Credentials older than 6 months from date of issue will require a new passport style photo
  - **NOTE:** If current LEOSA Credential is 4 years or older from issue date, you MUST complete the LEOSA Service Renewal Application
  - Application Processing Fee
  
- **LEOSA CREDENTIAL RENEWAL**
  - LEOSA Service Request Renewal Form Signed/Dated
  - Copy of your current LEOSA Credential
  - Color copy of your current State Driver's License
  - New passport style photo
  - **926B and 926C Separated but still Actively Serving Applicants:** New Commanding Officer Letter of Endorsement/Verification
  - **926C Applicants:** New FBI Criminal History Summary
  - Application Processing Fee

5 Dec 18  
Universal Application v8