



DEPARTMENT OF THE ARMY

AS REQUIRED

Date

MEMORANDUM FOR RECORD

SUBJECT: LEOSA Requirements Verification for Rank/ Last Name, First, MI/Last 4 SSN

1. I have verified Rank/Last Name, First, MI has completed the necessary requirements noted in DoDI 5525.15 and Army Directive 2015-03 for LEOSA credential issue. Rank/Last Name has my recommendation to be identified as a Qualified Law Enforcement Officer effective AIT/BOLC Grad Date. I or a designated representative will notify the issuing agency of any changes in his qualification status whether it be, disciplinary, retirement, or separation.
2. Rank/Last Name has acknowledged that he/she has read and understands the public laws and guidance requirements necessary for issuance of a 926B LEOSA credential. He/She is currently authorized by me to carry a firearm. He/She has met the standards established by the Army which require him to regularly qualify on the use of a firearm of the same type as the concealed firearm. He/She understands the LEOSA credential does not grant him/her any authority to act on the Army's behalf or to exercise any law enforcement authority.
3. Rank/Last Name is not the subject of any disciplinary action that could result in suspension or loss of police power. He/She understands that he cannot carry a firearm while under the influence of alcohol or another intoxicating/hallucinatory drug/substance. He/She is not prohibited by Federal Law from receiving a firearm.
4. Point of contact for this memorandum is the undersigned at (000) 000-0000.

COMMANDING OFFICER  
SIGNATURE BLOCK

(Note: Commanding Officer or Authorized Signatory  
Authority GS-13 or Above)